Disaster Risk Management

Delegation of Authority

HudsonAnalytix
Complexity Made Simple™

Delegation of Authority

Applies to DRM & Business Continuity

1. Identify WHAT decisions may need to be made.

2. Identify (specifically) WHO has authority to make those decisions. (difference between can make decisions vs authority to make decisions)

3. Identify WHEN those decisions need to be made.

Delegation of Authority

WHAT decisions may need to be made.

Delegation of Authority

WHAT decisions may need to be made.

Overtime

Purchase equipment/supplies

Contract specialists

Close the port – reopen the port

Divert inbound ships

Cyber: quarantine systems, shut down system, pay ransom

Delegation of Authority

WHO has authority to make those decisions.

Difference between CAN MAKE decisions versus AUTHORITY TO MAKE decisions.

Specific – either by name or position

Delegation of Authority

WHEN those decisions must be made.

Specify in you Delegation of Authority what set of conditions must exist for delegated authority to be exercised.

Examples: during a declared emergency, when $XXXX is at risk, when critical equipment is at risk, safety of life

Delegation of Authority

Define parameters of delegated authority:

"This policy is in effect during a declared disaster …"

"Delegated authority is limited to $20,000. Authorization for expenses beyond $20,000 must be elevated to the next higher level…"

Delegation of Authority

Define decision making paradigm:

"The priority, in order, for decision making under this document shall be:

- **safety of life**

- **prevention of injury**

- **prevention of damage to the facility**

- **resumption of port operations**

- **security of the facility, cargo and passengers …"**

Delegation of Authority

Define decision making paradigm:

"The priority, in order, for decision making under this document shall be:

- **safety of life**

- **prevention of injury**

- **prevention of damage to the facility**

- **resumption of port operations**

- **security of the facility, cargo and passengers …"**

Delegation of Authority

Define "ABSENCE":

"If unable to contact the principal decision maker after three attempts [two hours], the subsequent decision maker is authorized to … "

Disaster Risk Management

Topic	Principal Decision Maker	2nd Decision Maker	3rd Decision Maker
Suspend Port operations			
Contract repairs			
Authorize overtime pay			
Quarantine IT equipment			

HudsonAnalytix
Complexity Made Simple™